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(Pages : 2)

Name.....*Liberty*.....
Reg. No. *4-1-19*.....

FIRST SEMESTER B.Ed. DEGREE EXAMINATION, DECEMBER 2018

Education

EDU 03—SCHOOL ORGANISATION

(2017 Admissions)

Time : Two Hours

Maximum : 40 Marks

Part A

Answer all questions.

Each question carries 1 mark.

1. What is meant by democratic institutional climate ?
2. Write any *two* essential records to be maintained in a school.
3. What do you meant by First aid ?
4. What is institutional planning ?
5. Define Hypo Kinetic diseases.
6. What do you meant by performance appraisal of teachers ?

(6 × 1 = 6 marks)

Part B

Answer all questions.

Each question carries 2 marks.

7. What is Educational Management ? Write any *one* function of Educational Management.
8. Write any *two* roles of SMC in a school ?
9. List out the benefits of Yoga.
10. What is the concept of TQM ?

(4 × 2 = 8 marks)

Part C

Answer any four questions in about a page each.

Each question carries 4 marks.

11. Explain about the First aid for common injuries.
12. What are the principles of first aid ? Explain.

Turn over

13. Describe briefly balanced diet and nutritional balance.
14. What are the duties and responsibilities of Headmaster in a school?
15. Explain the scope of TQM.
16. Write the functions of Staff and Student councils in a school.

(4 × 4 = 16 marks)

Part D

Answer any one of the following.

The question carries 10 marks.

17. Discuss the importance of Health and Physical education in schools.
18. Explain briefly the different types of timetable in a school. What are the principles of timetable construction?

(1 × 10 = 10 marks)